



## **Corporate Giving Policy**

Brain Corp is committed to strengthening the communities where we do business, where we have customers, and where our valued employees live. We support many local and regional charitable and civic organizations, both in cash and in-kind contributions. We are committed to building ties within our communities with a specific focus on children, STEM education and robotics. In addition, we make every effort to assist in programs and resources that support and enrich the families of our employees while having a meaningful, direct, and sustainable social benefit and align with our business priorities. If you have a philanthropic organization and desire to be considered for a donation, we ask that you first review the guidelines below.

### **Tax Exempt Status**

Our policy is to focus our support on registered non-profit, non-governmental organizations, civic, or educational organizations with proof of Section 501(c)(3) or 501(c)(6) tax exempt status under the Internal Revenue Code.

### **Geographic Limitations**

Although we do not limit our giving to local organizations, we do give preference to organizations supporting the local San Diego community.

### **We Give Directly to Charities**

We give preference to organizations which are dedicated to the following activities/goals:

- Student Robotics Clubs and Sponsorships
- Youth Development Programs
- K-12 programs, especially those building skills in science, technology, engineering and math (STEM)
- Educational foundations with emphasis on programs and scholarships broadly related to artificial intelligence and robotics education
- Groups or projects working to build a cleaner, sustainable, and healthier environment

### **Limitations**

Since we receive more requests than we can fund, Brain Corp generally does not offer support for the following types of requests:

- Individuals, including scholarships and travel expenses
- Organizations that have bylaws and/or practices that are not reflective of the core values of Brain Corp
- Groups that do not reflect diversity and mutual respect, or groups that discriminate
- Political, labor or fraternal organizations

- Religious groups for religious purposes
- Political or partisan organizations or candidates
- Organizations established to influence legislation or specific elections

### **Donation/Sponsorship Request Process**

Donation/sponsorship requests must be submitted in writing and received at least three weeks in advance. Requests will not be taken over the telephone. Written requests should include the following:

- Contact name, title at organization, organization address, email and telephone number
- Brief description of the organization and its mission
- Purpose of the project and/or sponsorship
- IRS tax designation letter and/or employer identification number
- Description of your request (cash or in-kind donation/sponsorship) and a brief explanation of how the donation will be used. If requesting in-kind donation, please include the amount or number needed. If requesting a sponsorship, please provide information on the sponsorship package and benefits to the organization.
- The outreach of your project. How many people are you expecting to reach and what impact does it have on the community and/or your organization.

### **Decision Process:**

Our executive leadership team reviews all requests on a weekly basis and will contact applicants within two weeks following a request submission.

### **Send Donation/Sponsorship Requests to:**

Brain Corp, Attn: Marketing/Corporate Giving, 10182 Telesis Court, Suite 100, San Diego, CA 92121 or email to [giving@braincorporation.com](mailto:giving@braincorporation.com).